

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

Board of Education

Diane E. McBride, President
Pamela J. Reinhardt, Vice President
Robert C. Bower
Jean M. Chaudari
Rosie B. Mitchell
Sue A. Smith
Phyllis P. Wickerham

Meeting Minutes For: MARCH 26, 2013

Ninth Grade Academy
Diana "Dee" Strickland Conference Room
2000 Lehigh Station Road
Henrietta, New York

J. Kenneth Graham Jr., Ph.D., Superintendent of Schools
Karen A. Flanigan, School District Clerk

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

Others Present:

Mrs. Nerlande Anselme, Executive Director, Student and Family Services
Mr. Stephen Barbeau, Assistant Superintendent, Human Resources and School Operations
Mr. George DesMarteau, School Attorney
Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. Andrew Whitmore, Executive Director, School Finance
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

The board met at 5:30 p.m. with members of the Brighton, Henrietta, and Rush town councils to discuss budget trends and implications.

Town Boards Meeting

1. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Call to Order

Mrs. McBride called the meeting to order at 7:23 p.m. The Pledge of Allegiance was recited; introductions were done. Mrs. Anthony was absent. Dr. Graham asked for an executive session at the end of the meeting to discuss anticipated litigation relating to student behavior and a recent bus accident. Changes to the agenda included reordering/naming the items under item #8 (A-Community Budget Forum handout, Enclosure; B-Superintendent's Budget Message, Enclosure; and C-Answers to common questions on tax cap, tax levies, and tax rates article) and the addition of item #10A-Written Information (Natural Helpers Field Trip). During announcements, Mrs. Reinhardt asked board members to contact EFP Rotenberg directly if there were any issues or concerns with its recent letter and Mrs. McBride asked for a moment of silence for Mr. Ofer Sankowski, a staff member who passed away.

2. Public Forum

Public Forum

No one came forward to address the board.

3. First Public Hearing on the Proposed 2013-14 Budget

Public Hearing

Mrs. McBride opened and closed the public hearing. There were no speakers in attendance.

4. Consent Agenda Items for Routine Matters (Reference Appendices #4A-J)

Consent Agenda

- A. Action pertaining to acceptance of the following change order:
 1. #HVAC-001 – Bell Mechanical Contractors, Inc., – Sperry - \$14,753.00
- B. Action pertaining to approval of the lease for the rental of the Calkins Road Tinker (elementary school) site
- C. Action pertaining to authorizing an increase to the "Bus Purchase" budget line for \$116,609 or the amount of the final insurance reimbursement, whichever is lower

- D. Action pertaining to acceptance of the updated version of the proposed budget propositions for the 2013-14 budget
- E. Action pertaining to approval of a donation
- F. Action pertaining to approval of a donation
- G. Action pertaining to approval of an overnight field trip
- H. Action pertaining to approval of the 2013-14 school calendar
- I. Action pertaining to approval of CSE/CPSE recommendations
- J. Action pertaining to approval of minutes of the Board of Education meeting(s):
 - 1. Minutes of the meeting of March 12, 2013

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #4A-J
MOVED: Mrs. Chaudari
SECONDED: Mrs. Mitchell
MOTION CARRIED: 7-0**

5. Action pertaining to approval of Personnel Actions (Reference Appendix #5)

Personnel
Actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS
MOVED: Mr. Bower
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

6. District Policies, Regulations, and Exhibits (Reference Appendices #6A-E)

District Policies

Second Read:

- A. Regulation 4200-R – Curriculum Development Regulation
- B. Policy 4240 – Curriculum and Instructional Planning
- C. Regulation 4311.1-R – Display and Salute of the Flag Regulation
- D. Regulation 5200-R – Cocurricular and Extracurricular Programs
- E. Regulation 5800-R – Donations for Scholarships

**MOTION PERTAINING TO APPROVAL OF DISTRICT
POLICIES AND REGULATIONS #6A-E
MOVED: Mrs. Smith
SECONDED: Mrs. Reinhardt
MOTION CARRIED: 7-0**

7. District Quarterly Policy Review (Reference Appendix #7)

District Quarterly
Policy Review

A quarterly review of policies was done. The following policies will be sent to Policy Committee for review: 4710, 4710-R.1, 4710-R.2, 4712, 4720, 4750, 4750-R, 4760, 4770, 4771, 4773, and 5100-R. Minor grammatical changes will be made to policies: 5150-R, 5153, 5162-R, and 5191. There is no need to bring these policies back to the board. Exhibit 5110-E will be replaced with the current map.

8. Workshop – Budget Development (Reference Appendices #8A-B)

Workshop –
Budget Development

- A. Community Budget Forum handout
 - Dr. Graham reviewed the handout at the 5:30 p.m. dinner with town board members from Brighton, Henrietta, and Rush. He said people at the Budget Advisory Council, Community Forum, and town boards’ dinner all seem to be pretty supportive of the document. There was a suggestion to break the third proposition into two. Discussion ensued. Board members agreed to keep the propositions as they currently are. There were no questions on the recommended budget itself. Members of the Budget Advisory Council unanimously supported the superintendent’s recommended budget.

B. Superintendent’s Budget Message

This is the first in a series for the *Henrietta Post*. The message also will be posted to the staff intranet. Mrs. Reinhardt pointed out an error in the third paragraph regarding the tax levy cap. Discussion ensued.

C. Answers to common questions on tax cap, tax levies, and tax rates article

There were no questions or concerns.

In order to move forward, Dr. Graham said the board would have to adopt the budget at its next meeting. He also asked what tools board members may like for their budget presentations to parent groups and to let him know their thoughts for the handout at the next board meeting. Dr. Graham’s presentation to Rotary members is scheduled for 7:15 a.m. Tuesday, April 2. Board members are welcome to join him.

9. Workshop – Dignity for All Students Act

Mrs. Anselme provided a follow-up report/update to the Dignity for All Students Act. She said the district would need to add information regarding intervention/prevention recommendations by NYSSBA to some of our policies. She said overall, R-H is in pretty good shape; we’ve done a very good job.

Workshop – Dignity for All Students Act

10. Superintendent’s Report

A. Written Information (**Reference Appendix #10A-1**)

1. Natural Helpers Field Trip

This information is a follow-up to a field trip request.

B. Oral Information

Dr. Graham reported on the following items:

- Good news – Boys and girls track teams won indoor sectional titles for the fifth consecutive year. It was a very productive season. (The winter sports report will be in the next board packet.) The Senior High School musical, “Evita,” was fantastic.
- Administrative hiring
- Budget question for Mr. DesMarteau – At a recent Sherman PTA meeting, a parent asked how the PTA can do its role as a parent group to get parents to come out to vote. Discussion ensued. Mr. DesMarteau will take a closer look.

Mrs. Reinhardt asked Dr. Graham about an e-mail she sent. Dr. Graham provided an explanation.

Superintendent’s Report

11. Board Member Reports

A. MCSBA Information Exchange Committee (March 13)

Mrs. Mitchell attended the meeting. The topic was about grants and was presented by the Greece Central School District. They spoke about how they seek, write, and obtain grants; and that they actively seek grants through website research and by watching out for state grants. Mrs. Anthony also was in attendance and spoke about the grants Rush-Henrietta has received. Maureen Nupp, from Fairport, shared her experience with the Comptroller’s office regarding their second audit.

B. MCSBA Board Presidents/Vice Presidents meeting (March 13)

Mrs. McBride and Mrs. Reinhardt attended. Discussion took place regarding Regents reform/college and career readiness, and discussion evolved into more life readiness. They said it was a good discussion.

C. MCSBA Albany Advocacy Trip (March 18-19)

Mrs. Reinhardt reported that it was a very interesting two days and she was not convinced it was a good use of her time. She provided overviews of the meetings with Senator John Flanagan, Assemblyman Harry Bronson, Senator Ted O’Brien, and Julia Rafal-Baer, executive director, Teacher and Leader Effectiveness, Policy and Programs at New York State Education Department. Mrs. Reinhardt feels it’s

Board Member Reports

important to define what we're lobbying for and define the best timeframe for lobbying as there were too many missed/hurried meetings.

D. MCSBA Steering Committee (March 20)

Mrs. Reinhardt said the meeting was basically a review of the executive director's budget for the year. She said Jody Siegle does a good job at planning.

E. Community Budget Forum (March 21)

There were no new comments to add to the meeting's prior discussion.

F. Budget Advisory Council (March 25)

There were no new comments to add to the meeting's prior discussion.

12. Board Meeting Recap

- Policies to be sent to Policy Committee for review: 4710, 4710-R.1, 4710-R.2, 4712, 4720, 4750, 4750-R, 4760, 4770, 4771, 4773, and 5100-R.
- Minor grammatical changes will be made to policies: 5150-R, 5153, 5162-R, and 5191.
- Exhibit 5110-E will be replaced with the current map.
- Board members to inform Dr. Graham at the next board meeting about:
 - what tools they'd like for their budget presentations to parent groups.
 - their thoughts for the budget handout.
- Budget presentation to Rotary members – 7:15 a.m. Tuesday, April 2. Board members are welcome to attend.
- Mr. DesMarteau will take a closer look into a question asked at a Sherman PTA meeting about encouraging parents to come out to vote.
- Mr. DesMarteau will follow-up regarding adding a confidentiality disclaimer to all district e-mails.

Meeting Recap

**MOTION TO ENTER EXECUTIVE SESSION AT 9:15 P.M.
TO DISCUSS ANTICIPATED LITIGATION RELATING TO
STUDENT BEHAVIOR AND A RECENT BUS ACCIDENT**

**MOVED: Mr. Bower
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

MOTION TO EXIT EXECUTIVE SESSION AT 9:44 P.M.

**MOVED: Mrs. Mitchell
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

13. Adjournment

Adjournment

MOTION TO ADJOURN THE MEETING AT 9:45 P.M.

**MOVED: Mr. Bower
SECONDED: Mrs. Smith
MOTION CARRIED: 7-0**

Respectfully submitted,

Karen A. Flanigan
School District Clerk
Board Approved: April 9, 2013